



Hiring: Architectural Associate

Architectural Associates must demonstrate a high standard of professionalism and client focus/customer service; be resourceful and flexible, effective at handling multiple tasks; have good computer skills; have strong presentation, written and verbal skills; and be able to work in a collaborative format with multiple team members. Architectural Associates prepare detailed drawings of architectural designs and plans for buildings and structures according to specifications provided by a licensed architect. They also are responsible for minor or small architectural projects and will be selecting, evaluating, and implementing architectural procedures and techniques to use to complete projects. Additional tasks are preparing reports and specifications as requested.

To perform this job successfully, an individual must be able to perform each essential duty above and beyond industry standards. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Skills & Qualifications:

- 1-2 years' experience in architectural drafting required
- Bachelor's Degree in Architecture (Master's Degree preferred)
- Proficient in Autodesk Revit, AutoCAD Civil 3D; Sketchup, Photoshop
- Ability to obtain full Architect license within 5 years
- Working knowledge of information technology infrastructure including software and hardware.
- Microsoft software knowledge (Windows and Office).
- Solid written and verbal communication skills.
- Great customer service.
- Exceptional mathematical skills and the ability to apply concepts of basic algebra, geometry, trigonometry and financial functions.
- Exceptional analytical and reasoning ability including the ability to define problems, collect data, establish facts, and draw valid conclusions.
- Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.
- Able to think outside the box to find solutions.
- Pay attention to detail
- Ability to stay calm under pressure
- Organized and good at juggling tasks and prioritizing
- A great team player and desire to show initiative



SGA values the service Veterans and their family members have given to our country and we support the hiring of returning Service Members and military spouses.

SGA is a growing Architectural firm that does work across the entire United States. We operate from four offices – Sioux Falls, SD; Sioux City, IA; Wayzata, MN; and Moorhead, MN. SGA professionals work side by side with some of the leading experts in healthcare, retail, office, education, rec/wellness, and military to plan and design projects that provide inspiring environments for the people who occupy them and the communities where they reside.

We are a Service-Disabled Veteran Owned Small Business (SDVOSB), and great customer service is a key part of our culture. We are committed to providing supportive, respectful, and collaborative service to all our clients – and all our employees provide that for one another, as well. We work hard to listen more than we talk, and we design for what our clients need, not what we want. If you are interested in joining a team where you can make a difference, grow your career quickly and work with a really great group of people, SGA may be the place for you. For more information, please visit our website at www.stonegrouparchitects.com.

This position is full-time. We will interview until we fill the position. SGA offers a flexible work environment with a fun office culture. Full time employees are eligible for benefits to include PTO, health, dental, vision, life, disability, and retirement.

Interested applicants may email resume, portfolio and contact information to Erin at erinw@stonegrouparch.com

